**Executive Board Zoom Meeting Agenda**

**September 29, 2022**

**Attending:**

Christina Blanton

Kim Haythorn

Tracy Ricks

Ann Farrell

Ngina Wheeler

**Opened the recorded Zoom meeting at 6:46pm**

* Tracy stated that going forward the executive board will meet prior to the monthly Booster meeting.

**Roles & Responsibilities**

* Christina gave the members of the executive board their Roles & Responsibilities. During the meeting she explained that these were created back in June by Mary Zofkie, Mariana Chavez and herself.
* Kim asked that there can be a change in the roles and responsibilities for treasurer, from making all deposits by 5 business days to deposits being done between 5-7 business days.  The board voted unanimously in favor of 5-7 business days.

* Kim asked about the responsibility under her Treasurer role of ‘put the equipment on the field’ Christina stated that this responsibility is optional.

* Ngina suggested that we watch the roles and responsibilities over the course of the year and then we can make changes to the roles if necessary.

* Christina said we can table the Roles & Responsibilities discussion. She will seek clarification from Mary Zofkie on how we can proceed.

**50/50 Split the Pot**

* Tracy said that in years past Split the Pot was a good fundraiser for us. We will run Split the Pot at the next two home games. The winner will be announced at the end of the third quarter.

**Sell Dinner for the Play in November/February-**

* This dinner was successful last year. At the dinner people were able to meet the play characters. Amy said the Music Boosters can keep all the profits. Last year food was donated.  Some money will be spent on decorations to make the lunchroom look inviting.  The Boosters were at a table last year by the door which had a list of all families who purchased a ticket. Boosters also served the food. Waiting for confirmation if the dinner will take place in November or February.

**Yearbook Advertisement –**

* The yearbook line item on the Music Booster Budget was originally $100. The Executive board voted unanimously to increase the line item from $100 to $250. It is agreed that we will include photos of all the different ways the children benefit from the Music Boosters.

**Reopen Tabled Discussion– Scholarship** –

* Total scholarship money given for the 2022-23 school year is $2000.
* Tracy wanted a discussion about the scholarship process. To be eligible for the scholarship, families need to pay dues prior to October 1st.

* The current process includes writing an essay and filling out a form. The scholarship committee reads over the essays and then uses a rubric to vote on the best essay.  Three winners are usually selected.

* It was suggested that the process should be revised.  Christina expressed she thinks that every child who applies should get some scholarship money.

* Kim said that last year there were kids who got full ride scholarships and colleges reached out to determine what the booster scholarship can be used for.  This caused confusion as the executive board had to vote to determine if students could use it on books.

* The idea of changing the process for earning the Music Booster scholarship for the year 2023-2024 has been tabled.

**Fundraising Opportunities & Membership**

* Tracy asked for ideas on how to increase member involvement.
* Okay Suggestions included:
* Visible information (digital)
* Flier to hand out at functions,
* Find an easier way to get people to sign up include the registration at the beginning of the year so parents can pay dues with school fees.

* Christina said that booster members can register and pay online.  It was discussed that providing digital payment is a key to increasing membership.

* Tracy suggested creating a Zelle or Venmo account for the boosters.  Possibly creating a QR code that would bring potential members to the site where they can pay dues.  Creating a QR code will avoid the unnecessary papers to collect information from members.  The more we advertise the more people we can get.  A QR code can be put on every communication from the boosters.
* On the EPCHS website there is a tab for Music Boosters.  Can we add a link to register there?

* Christina suggested we reach out to CMS to get to know the middle school families and introduce them to the increased needs at the high school level.
* Should there be social gatherings for the music boosters?  Bowling? We need to keep people engaged?6

**Clothing for Boosters (Spiritshop.com)**

* Christina showed a website that specializes in spirit wear.  If the current music boosters wear clothing that advertises the boosters, people might ask how to join. the website is www.spiritwear.com

**October 3, 2022, Music Booster Board Agenda**

* Tracy stated that at the Booster Membership meetings on Monday a lot goes on.  There is a lot of information being shared: old business, new business, Kazin’s information, etc.  We should look for ways to streamline the meetings.
* Christina reported that she always does the agenda using a standard agenda format that was used from Old Music Booster records.
* Tracy suggested that we need to introduce ourselves. Why do we meet?  Share a preview “this is what we're going to do?”  New faces. introduce ourselves and our children.

**Additional Questions**

* Ngina asked about the car wash set for October 1, 2022.  Christina shared those kids signed up for time slots.  There were few parent volunteers.  Mrs. Kazin has all the supplies (towels, soap, hose, signs).  The kids will perform a mini concert on the corner of 99th and Kedzie to draw attention to the car wash.
* Closing, Tracy said the goal for future meetings to last one hour.

**Closed the recorded Zoom meeting at 9:12pm.**