**BOARD MEETING MINUTES FOR**

**EVERGREEN PARK COMMUNITY HIGH SCHOOL**

**MUSIC BOOSTERS**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. **ORGANIZATION NAME**

Music Boosters

1. **CONVENING BODY**

Co-President: Tracy Ricks

Co-President: Christina Blanton

Treasurer: Kim Haythorn

Recording Secretary: Jacqueline Sanders

Corresponding Secretary: Ngina Wheeler

1. **DATE AND TIME**

Date: November 7, 2022

Time: 7:00pm

1. **START TIME**

7:11 pm – Waited for more members to arrive

1. **END TIME**

7:55 pm

1. **MEETING LOCATION**

Location: Leadership Room

Evergreen Park Community High School District 231

Street Address: 9901 South Kedzie Avenue

City: Evergreen Park

State: Illinois Zip: 60805

Phone: (708)424-7400

1. **USEFUL WEBSITES**

**EPCHS Band Website -** [**www.epchsbands.org**](http://www.epchsbands.org)

**NOTE: Check calendar regularly for announcements and reminders, things change.**

**Music Boosters Email** **-** [**epchsmusicboostera@gmail.com**](mailto:epchsmusicboostera@gmail.com)

**Please find us on** [**https://www.facebook.com/**](https://www.facebook.com/) at Evergreen Park Music Boosters

1. **CALLED TO ORDER**

By Christina Blanton

1. **INTRODUCTIONS OF BOARD MEMBERS AND ALL IN ATTENDANCE**

**(Passed Attendance Sheet)**

**WELCOME – NEW MEMBER AND THANK YOU FOR YOUR SUPPORT!**

* Name of Parent
* Student(s) name
* Participation in Music program, i.e., Band, Choir, Guard, etc.
* Introduction of Music Booster Executive Board
* Music Director - Mr. Ken Kazin, Choir/Color Guard Instructor -Mrs. Amy Kazin

1. **MEETING ATTENDEES**

Ngina Wheeler

Michael St. Clair II

Karen Francisco Tallwood

Jillian Spain

Safiata Yamego

Christina Blanton

Monica Cisneros

Monique Mackie

Jacqueline Sanders (In attendance but didn’t sign in)

Kim Haythorn (In attendance but didn’t sign in)

**NUMBER OF ATTENDEES**

Total of 10 in attendance

1. **MOTION TO APPROVE PAST MINUTES- MUSIC BOOSTERS (August)**

* **By: \_Jillian Spain \_ \_**
* **By: \_Monica Cisneros\_**

**Votes**

Yes - 9 No –

Past minutes were approved

1. **MOTION TO APPROVE PAST MINUTES- MUSIC BOOSTERS (September)**

* **By: \_Michael St. Clair\_**
* **By: \_Tracy Ricks\_ \_\_**

**Votes**

Yes - 9 No –

Past minutes were approved.

1. **MOTION TO APPROVE PAST MINUTES – EXECUTIVE BOARD MEETING MINUTES (September)**

* **By: \_Michael St. Clair**
* **By: \_ Tracy Ricks\_\_ \_**

**Votes**

Yes - 9 No –

Past minutes were approved.

1. **MOTION TO APPROVE PAST MINUTES – EXECUTIVE BOARD MEETING MINUTES (October)**

* **By: \_\_Jillian Spain\_\_**
* **By: \_\_Monica Cisneros**

**Votes**

Yes - 9 No –

Past minutes were approved.

1. **OLD BUSINESS**

**Treasurer’s Report**

The Treasurer reported in detail about all transactions for the Month of October. She also gave a summary of part of November because it was posted on the **EPCHS Band Website -** [**www.epchsbands.org**](http://www.epchsbands.org)**.** All details on beginning and ending balances for each month, accounted for all expenses, deposits, and withdrawals. She also explained the reason the budget committee didn’t meet and why the budget needs to be addressed and updated. Volunteers were requested and accepted for the budget committee. The Treasurer will contact the budget committee at a later date to schedule a meeting time and place. The following people have accepted and are on the budget committee: Jillian Spain, Monica Cisneros, Karen Francisco Tallwood, as well as the Kim Haythorn – Treasurer, Christina Blanton – Co-President, and Tracy Ricks – Co-President.

**Motion to Approve Treasurer’s Report**

* **By: \_Tracy Ricks \_\_**
* **By: \_Michael St. Clair\_**

**Votes**

Yes - 9 No –

Treasurer’s report was approved.

**Music Director’s Report**

Mr. Kazin didn’t give a report at this meeting. Ms. Kazin discussed upcoming events such as Cheesecake and Christmas Wreath delivery and requested volunteers. Christmas Reef’s will need 2 parents and Cheesecake will need 6 parents.

1. **NEW BUSINESS**

* Make a Donation Box to be placed at all future event
* Sign Up Genius for cheesecake delivery
* Sign Up Genius for Reef delivery
* Always check EPCHS Bands Website – [www.epchsbands.org](http://www.epchsbands.org) for upcoming news and events
* Fundraiser Ideas – (Please email Music boosters at **-** [**epchsmusicboostera@gmail.com**](mailto:epchsmusicboostera@gmail.com)with fundraising ideas. Must be submitted no later than December 5th for vote

1. **ANNOUNCEMENTS/REMINDER**

**All State auditions results and notification will be announced soon standby for updates and status.**

1. **APPROVAL OF AGENDA**
2. **INTRODUCTION OF OTHER ITEMS**

Horizons representative wanted to present at the meeting but was unable to come. He reached out to the Music Boosters and wanted student to attend his jam sessions. First, he wanted to split the bill but the President declined the offer. He reached out again and stated that he would cover the cost but it was unclear if this was jam sessions or lessons. It was not clear what the end goal is and the representative was not there to explain so, Ms. Kazin will email to clarify what the situation is really concerning and report back.

1. **NEXT MEETING TIME AND DATE**

6:00PM Monday, December 5th, 2022

1. **NEXT MEETING LOCATION**

Location: Leadership Room

Evergreen Park Community High School District 231

Street Address: 9901 South Kedzie Avenue

City: Evergreen Park

State: Illinois Zip: 60805

Phone: (708)424-7400

1. **NEXT MEETING AGENDA**

* Voting on Fundraising Ideas
* Discuss Progress with the Budget

1. **ADJOURNMENT**

Meeting adjourned by Christina Blanton @ 7:55pm

1. **PROPOSED MINUTES SUBMITTED**

Minutes submitted for approval on: November 11th, 2022 by: Jacqueline Sanders

1. **APPROVAL OF MINUTES**

Minutes Approved on: December 9, 2022 Submitted by: Jacqueline Sanders

Approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_